



D Proficiency Certificate

PCV Assessor Marking Sheet

The D Certificate can be assessed by an assessor/coach within the Club.

Candidates must be able to demonstrate all the following with some assistance if required, in order to qualify for the D Certificate. There are no pre-requisites, but E certificate may have already been achieved.

RIDER		DATE OF BIRTH	
CLUB/CENTRE		VENUE	
EXAMINER		DATE	

OVERALL RESULT		
	COMPETENT (Y/N)	COMMENT
<i>RIDER'S TOOL KIT</i>		
<i>ON THE GROUND</i>		
<i>IN THE SADDLE</i>		
<i>HORSE MANAGEMENT</i>		
<i>RESULT OVERALL</i>		

PRESENTATION		
	(YES/NO)	COMMENT
Rider in clean, tidy, formal Pony Club uniform; <i>boots must be clean, uniform clean and tidy.</i>		
Horse to be tidy; <i>no mud or sweat, saddlery clean and well fitting.</i>		
Punctuality, courtesy, overall impression		

RIDER'S TOOL KIT		
REQUIREMENTS (per page 6 of Syllabus)	(YES/NO)	COMMENT
Rider understands flight response <i>candidate can give examples of flight response; bolting, bucking, shying, rushing at fences.</i>		
Rider has an understanding of pressure-release training, reward training and punishment (though may not be able to explain at this stage) <i>candidate to</i>		



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<i>understand how/where their own horse likes to be rewarded, why its best to avoid punishment and the amount of pressure to give an aid.</i>		
Rider knows two ways to reward the horse <i>scratching and treats.</i>		
OVERALL IMPRESSION		

ON THE GROUND (GROUND WORK)		
REQUIREMENTS (per page 6 of Syllabus)	(YES/NO)	COMMENT
Rider understands the safety requirements for ground work <i>riding boots, helmet, gloves, long pants, shirt with sleeves, helper.</i>		
Correctly catch and let a horse go safely <i>approach from side towards shoulder, use voice, halter in one hand, provide treat or scratch. Lead pony into paddock and shut gate, walk a few strides to paddock and turn him back to face the gate, place lead around neck, unbuckle halter.</i>		
Safely tie up a horse <i>use baling twine, tie to solid object, use quick release knot, understand safe length.</i>		
Demonstrate stop, slow, step back, go, and turn in hand. <i>Stop; apply pressure on lead towards the horse's chest. Slow; apply lighter version of the stop aid. Go; apply pressure on the lead in a forward direction. Step back; candidate to stand in front of horse's left shoulder, facing him. Apply pressure on lead or rein toward the horse's chest. Always release pressure as soon as horse gives correct response.</i>		
Complete a basic ground work dressage test <i>(see final pages of this assessment sheet)</i>		
OVERALL IMPRESSION		

IN THE SADDLE (RIDDEN COMPONENT)		
REQUIREMENTS (per page 6 of Syllabus)	(YES/NO)	COMMENT
Mount and dismount safely <i>Candidate to show how to mount holding the pommel. Mounting block may be used. Pony to stand still or held to assist rider.</i>		
Hold the reins correctly <i>wrists slightly rounded, left thumb points at right ear of horse, right thumb points to left ear. Thumbs on top.</i>		
Demonstrate a riding position that is developing correctly <i>arms hanging down relaxed, elbows slightly bent, feet</i>		



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<i>pointing forward, relaxed legs, stirrup under ball of foot, heels level or slightly lower than toes.</i>		
Walk, rising trot and canter safely and in control <i>Candidate must be able to ride pony forward without assistance.</i>		
Stop/slow, go forward and turn the horse <i>Candidate must be able to demonstrate without assistance.</i>		
Complete a basic ridden dressage test <i>(see final pages of assessment sheet)</i>		
Understand the rules of riding in groups <i>Candidate to understand safe riding distances and dangers when too close to other horses.</i>		
OVERALL IMPRESSION		

HORSE MANAGEMENT		
REQUIREMENTS (per page 6 of Syllabus)	(YES/NO)	COMMENT
Know the 20 parts of the horse <i>Forelock, forehead, eye, muzzle, nostril, shoulder, neck, knee, fetlock, hoof, hock, flank, tail, rump, loins, back, wither, mane, crest, ears.</i>		
Show the correct safe use of basic grooming tools: <i>dandy brush, body brush, curry comb, hoof pick.</i>		
Understand the five basic needs of horses to be healthy <i>access to roughage inc grass, water, safe fencing, friends, shelter.</i>		
Tie up a haynet safely <i>Candidate to describe/demonstrate how to tie up a hay net / bag including correct position and use of baling twine.</i>		
Know the signs of a healthy horse <i>Understand when to call the vet, recognise health and condition of own pony.</i>		
Know how to clean saddlery <i>Describe care for different types of saddlery.</i>		
Know the 16 parts of saddlery <i>Bridle, reins, brow band, throat lash, girth, pommel, leathers, crupper, bit, cheek strap, nose band, saddle, stirrups, cantle, seat, surcingle.</i>		
OVERALL IMPRESSION Candidate's safety, knowledge and proficiency		

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ASSESSMENT DETAILS	
EXAMINER (PRINT NAME)	
EXAMINER (SIGNATURE)	

NEXT:

- This sheet is to be handed in to the Club Secretary and will be given to the candidate in due course.
- The results are to be filled in on the separate PCA Summary Assessment Report (download from <https://ponyclubaustralia.com.au/certificate-assessments/>) and emailed to State Office membership@ponyclubvic.org.au and Pony Club Australia info@ponyclubaustralia.com.au (Put 'Certificate Assessments' in the Subject)
- Pony Club Australia certificates and disks are available from the Pony Club Victoria Shop <https://pony-club-victoria.myshopify.com/>

GROUNDWORK DRESSAGE TEST

Enter at A at a steady (normal) walk.

At D, halt for three seconds. Step the horse back (2 front leg steps). Continue in walk.

At L walk a 10m circle to the right and then a 10m circle to the left. Continue up centre line.

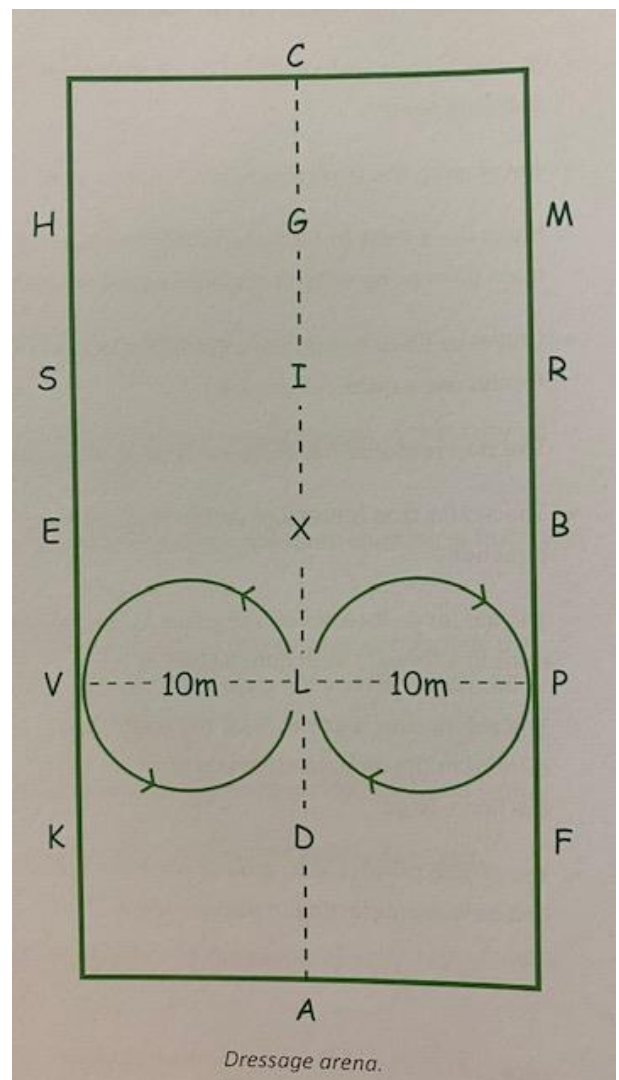
At X turn left, at E turn left.

At V turn left and lengthen the strides at walk.

At P turn right and return to a steady walk.

At A turn up centre line. Between D and L show slow strides. Return to a steady walk.

Halt at X.



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BASIC DRESSAGE TEST

- A Enter in walk
 - X Trot
 - C Turn left
 - HK Ride two small loops (see diagram)
 - FXH Change rein across the diagonal
 - MF Ride two small loops (see diagram)
 - KXM Change the rein across the diagonal
- Between M & C canter on the left rein
- C Canter 20m circle to the left
- Between C & H trot
- S Walk
 - EF Free walk, letting your horse stretch
 - F Normal walk
 - A Trot
 - KX Faster trot
 - XH Slower trot
 - H Normal trot
- Between H & C canter on the right rein
- C Canter 20m circle to the right
- Between C & M trot
- R Walk
 - B Turn right
 - X Turn right
 - I Halt. Remain immobile for four seconds

Smile and reward your horse

Walk forward into a wide turn (either rein) and leave the arena at A.

