

Pony Club Association of Victoria

PCAV STATE COUNCIL MEETING

MINUTES

Meeting held at PCAV State Office "Irving House" 12 Warleigh Grove North Brighton,
on Monday 7th February 2005 at 10.00am.

1. OPEN MEETING

2. PRESENT / APOLOGIES

Present: President – Stephen Coffey, Vice President – Jan Faulkner, Vice President – Neil Clinton, Treasurer – Janice Ray, BZ – Phillip Cobbledick, CZ – Glenda Perry, EGZ – Stephen Bragg, MZ – Kaye Blanchard, NMZ – Wendy Olenick, NZ – Fiona Matheson, NEZ – Jess Hull, SMZ – Ron Gates, WZ – Petie Marshall, WGZ – Annie White.
EO – James Fitzpatrick, SCD – Clare Lewin

Apologies: WGZ – Vicki Kneebone

3. CONFIRMATION OF THE MINUTES (9th November 2004)

Moved Phillip Cobbledick

That the Minutes of the meeting held on 9 November 2004 be approved.

Seconded Jess Hull

Wendy Olenick raised that the State Council had previously instructed the National Mounted Games Committee that Albert Pol was not to be Team Manager as he had a son in the team for the Senior National Mounted Games.

Steve Bragg responded that the only option was Albert Pol.

Moved Wendy Olenick

That the Council write to the National Mounted Games Committee expressing the disappointment that the Council instruction was not implemented that a parent of a team member was not to be Team Manager for a National Mounted Games Team. A written response is requested by 31 March 2005. As part of PCAV processes, a review of travel subsidies and instructor fees is being undertaken.

That a letter be sent to NMG Committee regarding nominations for committee positions be required by 31 March 2005.

Seconded Jess Hull

Carried

4. BUSINESS ARISING FROM THE MINUTES

Items not ready for Council requiring additional development

- 4.1 2005/2006 Training
- 4.2 Zone Authority Motion
- 4.3 DCI Training
- 4.4 Organisational communication flow
- 4.5 Commencing an asset review
- 4.6 National Mounted Games Committee Appointments

- 4.7 Letter from Macedon to State Games Committee
- 4.8 Polocrosse Pony Club Competition
- 4.9 Participation Survey for April - 111 clubs responded

5. ITEMS FOR CONSIDERATION AND DECISION

- 5.1 Rules re-write for governance motions
That Janice Ray and James Fitzpatrick continue to format the revised Rules for the three previous motions.
The motions will be tabled for club approval to the AGM in August.

- 5.2 State Games Championships (date, venue)

Moved: Fiona Matheson

That the previous motion (Sept 2005) decision be recinded. The motion stated " That the Flat Teams, Musical Ride, Games Championship be moved to WPNEC on the weekend of 1 and 2 2005 onwards"

Seconded Kaye Blanchard

Lost

Moved Phillip Cobbledick

That the Council review, at the November 2005 State Council Meeting, the timing and location of the State Games, Flat Teams and Musical Ride Championships for 2006 after the 2005 Championships held at Werribee Park National Equestrian Centre on 1 and 2 October 2005.

Seconded Petie Marshall

Carried

Recorded against : Jess Hull, Ron Gates, Fiona Matheson, Kaye Blanchard, Annie White, Steve Bragg.

A long discussion as to the State Games venue, timing, etc.

The whole PCAV calendar was discussed to look at the possible options for all championships.

The clubs should have an input.

- 5.3 Leaving Age Review
The survey showed that 65% of clubs that voted were in favour of the age change to 26 and 75% of clubs voted.

Moved Stephen Bragg

That the leaving age for PCAV be 25 years of age with membership entitlements continuing to 30 June following.

This ByLaw change is to be effective 1 July 2005.

The policy for implementation will be reviewed including current Victorian legislation and PCAV Policy to ensure all operational requirements are met.

Seconded Fiona Matheson

Carried

Against : Phillip Cobbledick, Neil Clinton, Jess Hull

- 5.4 Membership Fees 2005-2006
Discussion was based on the assumptions that insurance will be passed on at cost and the membership fees will be sufficient to cover the operations of the organisation.

The State has a number of large projects next year including Nationals in WA, travel reimbursements and associated costs. Insurance costs could be volatile in future years and surpluses should be set aside to cover any future rises. Some clubs have expressed that the fees are acceptable at \$60 but they would like to see the services increased such as first aid to improve the operations. PCAV needs to quantify the programs which will take some 12 months from planning to implementation.

Moved Phillip Cobbledick

That the membership fees for Riding and Associate Members be \$60 for 2005-2006.

Seconded Neil Clinton

Carried

Annual Fees notices must clearly define insurance and membership fees.

5.5 Boolarra Pony Club (WGZ to EGZ)

Moved Stephen Bragg

That Boolarra's zone transfer paperwork is complete and the transfer is accepted by WGZ and EGZ.

Seconded Jess Hull

Carried

5.6 Sponsorship – Saddleworld and Ridley

That Saddleworld be approved to be a sponsor of the State Championships, NMG Teams and Events with the supply of 60 woollen rugs as prizes.

That Ridley Barastoc be approved as a sponsor for \$5000 for a new Zone Training program.

That the Executive Officer develops a sponsorship strategy so as a State Sponsor does not conflict with a Zone for the running of State Championships.

5.7 WA Nationals Team Selection

Expressions of Interest finalised by Friday 11 February 2005. Selection will be announced on 28 February 2005.

Co-ordinator for the event is Neil Clinton.

5.8 National Police Checks/Instructor Survey

That the National Police Checks be placed on-hold pending the outcome of the "Volunteers working with Children Bill". This bill is currently for public comment and is proposed for implementation for the not-for-profit organisations in Victoria.

The Executive Officer to attend the Directors of Sport meeting in February and Vicsport is preparing a joint submission for sports.

5.9 Rules Committee recommendations

Recession for clubs

Moved Phillip Cobbledick

That the recession rule as documented by approved with amendment "Shall be wound up".

CLUB RECESSION

Recession

For a Club who does not run the compulsory 8 Official Rallies within 12 months.

Clubs may make application to re-affiliate with PCAV whilst in the first 12 months of recession.

The Zone Executive may grant Full Affiliation whilst in the first 12 months of recession after a satisfactory official club visit at a working rally.

Any club in recess for more than 12 months shall be dis-affiliated and shall be wound up under Bylaw 25.

Winding Up

The Pony Club may be wound up by means of a special resolution passed at a general meeting duly convened to do so, such intention being clearly set out in the notice convening such a meeting.

Upon such a resolution being passed, all the property and assets of the Pony Club shall be disposed of to any association having similar purposes to that of the Pony Club with the approval of the Registrar, such association to be selected at the last meeting of the Pony Club, or if this is not done to the Pony Club Association of Victoria Inc.

Seconded Stephen Bragg Carried

Time in Cross Country

Moved Neil Clinton

That the current rules apply with no change.

Seconded Petie Marshall Carried

Pure Showjumping PD Grade maximum spreads

Moved Phillip Cobbledick

That the new maximum spread for PD Showjumping by .75m from 1 March 2005.

Seconded Neil Clinton Carried

Points Grading System

Moved Jess Hull

Any combination who consistently places at any level of Horse Trials, Combined Training Days, Dressage or Showjumping must be re-assessed by the District Commissioner or their representative to be encouraged to be re-graded or only be able to ride HC at future competitions.

A points grading system has been rejected.

Seconded Fiona Matheson Carried

5.10 International Games Rider Ratification – Beau Karolos

Moved Wendy Olenick

That Beau Karolos's selection be ratified by the State Council

Seconded Stephen Bragg Carried

5.11 Workplace Agreement

Moved Stephen Bragg

That the workplace agreement be approved

Seconded Jess Hull Carried

5.12 State Travel Subsidy

Moved Kaye Blanchard

That the PCAV Treasurer and Executive Officer continue to develop an expense reimbursement model including all members of State Council and present a paper to the April State Council Meeting. Volunteer positions should be available to all persons regardless of their financial capabilities.

Seconded Glenda Perry

Carried

5.13 First Aid 2005 Courses

Moved Stephen Bragg

That the PCAV offer and fund Level 2 First Aid in Oct-Dec 2005 for one representative from each club and zone. A refresher course be offered and funded for CPR for those that attended last year.

Seconded Jess Hull

Carried

Stephen Bragg suggested that we develop our own first aid equipment mobile facility. With the number of Level 2 personnel available, a feasibility should be conducted to the viability of the PCAV providing this service. On the alternate opinion, there are many specialised first aid providers currently available eg St Johns. PCAV should spend resources on our core business.

5.14 National Mounted Games Squad Approval

Moved Wendy Olenick

That the squads as tabled be approved. The NMG Selectors are delegated authority to select the Senior and Junior Teams for the 2005 Nationals in WA.

Note: no parent may be nominated as a Team Manager or Coach of their child's team.

Seconded Jan Faulkner

Carried

5.15 Award of Merit Form Approval

That the Award of Merit Form be circulated to clubs/zones with the amendment of no return date to zones. Zones to set their own date.

5.16 Risk Management Form Approval

Moved Stephen Bragg

That the form as tabled be circulated to zones/clubs.

Seconded Petie Marshall

Carried

5.17 Directions for Fence Judges – web approval

Moved Glenda Perry

That Clare Lewin and Norm Glenn review the document and ensure that it complies with the rules.

That it be loaded to the PCAV Website and updated annually by the Rules Sub-Committee.

Seconded Kaye Blanchard

Carried

5.18 Card Secretaries Info Sheets – web approval

Moved Glenda Perry

That Janice Ray and Norm Glenn review the document and ensure that it complies with the rules.

That it be loaded to the PCAV Website and updated annually by the Rules Sub-Committee.

Seconded Kaye Blanchard

Carried

- 5.19 Victorian Horse Council Delegate
That PCAV not provide a delegate on the Victorian Horse Council. PCAV is to become a member of this organisation. PCAV to offer assistance on a project basis should the need arise.

6. TREASURER'S REPORT

- 6.1 Profit and Loss Statement, Balance Sheet
Moved Janice Ray
That the P&L and Balance Sheet be approved showing a surplus year-to-date of \$17,386 and a projection of \$116,094.
Seconded Neil Clinton Carried

Phillip Cobbledick raised the provision for Training in the Balance Sheet and provision for State Champs funding etc. Phillip to develop a discussion model.

- 6.2 Chart of Accounts

- 6.3 Approval of investment funds to ING

Moved Janice Ray
That the Executive Officer move investment funds when maturing to ING in an "At-Call" account currently at 5.25%.
Seconded Jan Faulkner Carried

REPORTS TO READ

7. MEMBERSHIP REPORT

Membership numbers show 7695 riding and associate members.

8. PRESIDENT'S REPORT

9. COACHING DIRECTOR'S REPORT

A Sup being organised for Nicole Kemp.
Northern Zone would like a Comfort and Safety workshop.

10. EXECUTIVE OFFICER'S REPORT

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| 10.1 | Calendar of Events | Noted |
| 10.2 | MyClub Application Forms | Noted |
| 10.3 | Portland Pony Club Legal | Noted |

11. SUB-COMMITTEE REPORTS

- 11.1 APCC
11.2 PCAV Executive
11.3 EFA
WPNEC is now a dog free venue.
Shavings not straw.
11.4 State Games, Flat Teams & Musical Ride Sub-committee
Moved Neil Clinton
The PCAV Executive be supplied with the preferred program to be approved and mailed to clubs by the end of February.

Seconded Petie Marshall

Carried

- 11.5 National Mounted Games Sub-committee
Including report on the 2004 Australian Senior Games Championships
Can we send expression of interest for international riders
Certificate for riders at National competitors
International Prince Philip Games in Vic in 2006 – need a budget
Congratulations to the NMG Committee on the Australian Seniors Championships
- 11.6 State Dressage & Showjumping Championships Sub-committee (2005 WGZ/2006 WZ)
Chris Morris to provide a report to WGZ.
Thanks to WGZ for their event management.
Phillip Cobbledick suggested future clarification of saddle numbers / back numbers in pure showjumping.
Need a warm up round.
- 11.7 State Horse Trials Championships Sub-committee (EGZ)
Moved Phillip Cobbledick
That Clare approve Dressage Judges
Chief Judges
Dressage Bev Shandley
Cross Country Neil Clinton
Showjumping Trevor Gartung
TA Yvonne Morrison
Course Builder John Barlee
Seconded Jess Hull
- 11.8 Zone Teams Challenge Sub-committee
Meeting on 19 February 2005
- 11.9 Speed to Safety
- 11.10 Publications Sub-committee
- 11.11 Rules Sub-committee

Carried

12. GENERAL BUSINESS

- 12.1 Moved Phillip Cobbledick
That Leighdale Pony Club be approved for full membership
Seconded Petie Marshall
- 12.2 WGZ to review Kardella South PC and their membership status.
- 12.3 Moved Petie Marshall
Next State Council Meeting to be held at Werribee Park NEC
Seconded Phillip Cobbledick
- 12.4 Why is a P&L and correspondence not in the minutes
Janice Ray to undertake an abridged version for the newsletter.
- 12.5 Thankyou to Glenda Perry for all her years of service as Central Zone Representative. The Council accepts her resignation and sent her on her merry way. Norm Glenn has accepted the position as Central Zone Representative and will be at the April Meeting.

Carried

Carried

12.6 Wendy Olenick tabled a letter of storm damage at Hurstbridge PC and the Executive Officer and Zone Rep are to discuss the matter with the club.

13. CLOSE MEETING

14. NEXT MEETING

Executive Tuesday 22 March 2005

State Council with CIP Tuesday 12 April (Werribee Park National Equestrian Centre)