



# ***Pony Club Association of Victoria***

## **ANNUAL GENERAL MEETING**

### **MINUTES**

Held at Bendigo Pottery, Epsom (Bendigo)  
on Tuesday 29<sup>th</sup> August, 2006 at 6.30pm.

#### **1. OPEN ANNUAL GENERAL MEETING**

6.30pm

#### **2. PRESENT**

John Stevens-Ararat, Deidre Davey - Bacchus Marsh, Stephen Bragg – Bairnsdale, Glen Drake – Ballarat, Jan Faulkner – Ballarat, Duncan Terry – Ballarat, Faye Barnett – Bealiba, Veronica Palmer – Bealiba, Debbie Weir – Bealiba, Mary Donaldson – Bendigo, Sue Foley – Bendigo, Lauren Knight – Bendigo, Kerrie Long – Bendigo, Barb McNicol – Bendigo, Mandy Organ – Bendigo, Kaye Blanchard – Charlton, Kevin Blanchard – Charlton, Philip Cobbledick – Colac, Anthea Sutherland – Hamilton, Maxine Eason – Harcourt, Peggy Mills – Harcourt, Linda Smith - Kangaroo Ground, Neil Clinton – Lilydale, Norm Glenn – Macedon, Don Roach – Maldon, Kammy Cordner Hunt – Mansfield, Lynne Stevens – Mansfield, Catherine Ritchie – Mansfield, Gail Baggendorf – Maryborough, Vicki Kneebone – Meeniyan, Janice Ray – Melton, Jim Paige – Mooroolbark, Margaret Paige – Mooroolbark, Amy Holland - Mornington Peninsula, Phil Holland - Mornington Peninsula, Fiona Matheson – Moulamein, Jennifer Smith – Ringwood, Peter Smith – Ringwood, Carolyn Coffey – Templestowe, Stephen Coffey – Templestowe, Clare Lewin – Templestowe, John Barlee – Tooradin, Pat Barlee – Tooradin, Barry Coutts – Tooradin, Robyn Coutts – Tooradin, Tony Curwen – Tooradin, Jess Hull – Wodonga, James Fitzpatrick - Staff

#### **3. APOLOGIES**

Ron Gates, Frances Corry, Dallas Barton, Glenda Perry, Christine Linton, Aileen Marshall, Kevin Marshall, Angela King, Clarrie King

#### **4. PROXY VOTES**

Mooroolbark - Linda Smith	North Eastern - Linda Smith
Lancefield - Norm Glenn	Macedon - Norm Glenn
Toolernvale - Norm Glenn	Trentham - Norm Glenn
Whittlesea - Norm Glenn	Woodend - Norm Glenn
Mornington Pen - Phil Holland	Langwarrin - Tony Curwen
Mountain District - Tony Curwen	Tooradin - Tony Curwen

#### **5. CONFIRMATION OF THE MINUTES**

Moved that the minutes of the Annual General Meeting 28 August 2005 be taken as circulated and read.

Moved Peter Smith / Seconded Jim Paige

**CARRIED**

Moved that the minutes of the Annual General Meeting 28 August 2005 be accepted as a true and accurate account.

Moved Peter Smith / Seconded Jim Paige

**CARRIED**

Moved that the minutes of the Special General Meeting 11 April 2006 be taken as circulated and read.

Moved Jim Paige / Seconded Anthea Sutherland

**CARRIED**

Moved that the minutes of the Special General Meeting 11 April 2006 be accepted as a true and accurate account.

Moved Jim Paige / Seconded Anthea Sutherland

**CARRIED**

#### **6. TREASURER'S REPORT**

Janice Ray gave an overview of the Treasurers Report which was printed in the Annual Report.

Moved that the Treasurer's report be accepted.

Moved Janice Ray / Seconded Peter Smith

**CARRIED**

Moved that appointment of the auditors Clements Dunne and Bell partnership for the year 2006-2007 be approved.

Moved Janice Ray / Seconded Stephen Bragg

**CARRIED**

**7. PRESIDENT'S REPORT**

Stephen Coffey invited people to read his report, which was printed in the Annual Report. After 30 years of involvement at all levels of pony club, he is retiring as President. Stephen added a thank you to the PCAV Council, Staff, and to all who volunteer their time to make Pony Club in Victoria the organisation that it is and for their wonderful support. A Returning Officer was appointed, Don Roach, to collate the Vice President election and the East Gippsland Zone Representative election. An invitation was extended for scrutineers to observe the counts.

Stephen reflected on his 7 years on PCAV State Council and thanked his colleagues and wished Jan Faulkner well in her role as incoming President.

**8. COACHING DIRECTOR'S REPORT**

Clare Lewin invited people to read her report, which was printed in the Annual Report. Clare highlighted that many instructional clinics were conducted throughout the year with attendances at good levels. Clare thanked the CIP for their work and the State Council and Stephen Coffey for their support.

**9. EXECUTIVE OFFICER'S REPORT**

James Fitzpatrick invited people to read his report, which was printed in the Annual Report. James outlined the performance of the organisation against the Business Plan. James commented on the strong membership and financial performance of the PCAV and on the improved communication and review of processes.

That the President, Coaching Director and Executive Officer Reports be accepted

Moved Vicki Kneebone / Seconded Peter Smith

**CARRIED**

**10. SPECIAL BUSINESS**

President Stephen Coffey gave a background to the following motion as the Consumer Affairs records did not match the PCAV file copy for the Rules of Incorporation.

Moved Mansfield Pony Club

That member clubs ratify of the current Statement of Rules and Purposes including the recently approved "Non-profit" clause which states:

The assets and income of the organisation shall be applied solely in furtherance of its above mentioned objects and no portion shall be distributed directly or indirectly to the members of the organisation except as a bona fide compensation for services rendered or expenses incurred on behalf of the organisation.

Seconded Deniliquin Pony Club

**11. ELECTION OF OFFICE BEARERS**

a. President – Nominations received by due date

i. *Jan Faulkner*

The position was declared vacant and as there were no other nominations to the position Jan Faulkner was duly elected as President for 2006-2007.

b. Vice President – Nominations receive by due date

i. *John Barlee*

ii. *Neil Clinton*

iii. *Philip Cobbledick*

iv. *Kammy Cordner Hunt*

v. *Peter Smith*

Both positions were declared vacant and an election by mail was held prior. The votes were tallied by the Returning Officer, and one candidate was elected. There was a tie for the second Vice President position and the Executive Officer announced that there will be a re-vote by clubs to separate the equality between the two candidates.

The candidate elected for 2006-2007:

Neil Clinton

The tied vote candidates were:

John Barlee

Kammy Cordner Hunt

**12. ELECTION OF ZONE REPRESENTATIVES**

a. Nominations received by due date

- i. Barwon Zone – Phillip Cobbledick (elected) / Deidre Davey (withdrawn)
- ii. Central Zone – Norm Glenn
- iii. East Gippsland Zone – Stephen Bragg (elected) / Dallas Barton
- iv. Midland Zone – Kaye Blanchard
- v. North Eastern Zone – Jess Hull
- vi. Northern Zone – Fiona Matheson
- vii. North Metropolitan Zone – Linda Smith
- viii. South Metropolitan Zone – Tony Curwen
- ix. Wannon Zone – Anthea Sutherland
- x. West Gippsland Zone – Vicki Kneebone

All the Zone Representative positions were declared vacant. Zones with only one nomination listed, the Zone Representatives were duly elected to these positions for the 2006-2007 year.

For the Barwon Zone, Philip Cobbledick was elected Zone Representative as Deidre Davey withdrew her nomination.

For the East Gippsland Zone, the votes were counted by the Returning Officer, Don Roach, and Stephen Bragg was duly elected as East Gippsland Zone Representative.

The following persons were presented with official Badges for their respective positions

Jan Faulkner	President
Tony Curwen	SMZ Zone Representative

The elected President, Jan Faulkner, took the chair and thanked the returning and outgoing Zone Representatives for their enormous efforts over many years of service.

Jan gave an speech as the incoming President which included a summary of her long involvement due to her children and her positive views for the future. She acknowledged the support of key people in recent years and in particular, she made a presentation gift to the outgoing President, Stephen Coffey.

Thanks were extended to Midland Zone for hosting the Annual General Meeting.

**13. CLOSE ANNUAL GENERAL MEETING**

7.20pm

**14. DISCUSSION FORUM**

James Fitzpatrick, Executive Officer, conducted a discussion forum after the Annual General Meeting which covered the following topics;

Presentation on Training for the Future by James Fitzpatrick and Clare Lewin

Club items

The suggestion of helmets not being required at presentations was discussed. The current rule came from mounted presentations and now that we have un-mounted presentations it could be reviewed.

Photographers at events that are not approved by committees were discussed. A policy and process needs to be written to cover the authorisation of photographs at pony club events and activities.

A query on the age levels for Rider Certificates be reviewed and lowered. Clare Lewin responded that the ages are set nationally by the Pony Club Australia.

In closing the night, Glen Drake made special comments wishing Stephen Coffey well and thanked him on behalf of the movement for his excellent leadership.

Jan Faulkner closed the night thanking everyone for their attendance and wishing them a safe trip home.